

DD/M&S 74-1345
DD/M&S Registry
File DDM 2-2

12 APR 1974

MEMORANDUM FOR: Deputy Director for Management and Services
FROM : Director of Security
SUBJECT : Request for Supplemental ADP Allocations
REFERENCE : Memorandum from DDM&S dated 20 September 1973, subject: ADP Resource Allocations for Services from OJCS

1. Action Requested: This memorandum requests supplemental allocations of Automatic Data Processing (ADP) resources to support Office of Security operations for the balance of FY 1974.

2. Background:

a. Fiscal Year 1974 ADP resource allocations for the Office of Security were initially set at the following levels:

Manpower

Batch Processing

Time Sharing

Data Preparation and Card Processing

Other

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b. The January 1974 Allocation Summary Report, recently received from the Office of Joint Computer Support, shows that the Office of Security has already used the following amounts of each resource:

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Manpower

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Batch Processing

Time Sharing

Data Preparation and Card Processing

Other

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c. With the exception of the manpower category the Office of Security's FY 1974 consumption rates are exceeding their prorated allotments.

3. Staff Position: The ADP consumption overages are primarily due to an increase in requirements.

a. Batch Processing - The Security Automated Name Check Activity (SANCA) since October 1973 has been under review in an effort to delete and change records associated with the now defunct Security Research Staff; this process has been costly in that it has involved several large search, dump, and update operations. Its continuation requires a 40% increase in the initial allocation, to increase it by

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b. Time Sharing - Activity associated with the Special Clearance (SPECLE) file, the bulk user of this resource, has shown a 14% increase over the previous year. Although cost-cutting efforts have been made to reduce the amount of time sharing support to this activity, an allocation increase of 6% or \$16,000 is required for its continued operation.

c. Data Preparation and Card Processing - The increase in consumption of this resource over its nominal initial allocation has been due to the unanticipated method of converting passport records in Central Processing Branch, Office of Personnel, to the Central Credential and Badge (CENBAD) format. Although the conversion effort

Administrative - Internal Use Only

Administrative - Internal Use Only

is expected to be completed this month, an additional allocation of approximately 80% or \$4,500 is needed to provide necessary support for remaining operations.

d. Other - Other ADP resources are primarily related to the operations of SANCA and SPECLE. For reasons mentioned above an additional allocation of 7% or \$2,000 of these resources is required for the continued operations of SANCA and SPECLE.

4. Recommendations: It is recommended that you approve an overall 14% upward revision of the Office of Security's ADP resource allocations for FY 1974. Approval is recommended for the following additional amounts:

Batch Processing

Time Sharing

Data Preparations and Card Processing

Other

Total

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Charles W. Kane
Director of Security

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APPROVED: See DD/M&S 74-1908, dtd 29 May 1974.

DISAPPROVED: _____

Original - Return to D/Sec
2 - DDM&S

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